

# Kilpeck Parish Council

**Minutes of an Ordinary Meeting of Kilpeck Parish Council  
held in The Kilpeck Village Hall on Tuesday 11<sup>th</sup> February 2025**

**No KPC/LL/210**

**Councillors Present**

Councillor Mrs J Davies Chairman  
Councillor Mr M Parsons Vice-Chairman  
Councillor Mr N Eynon  
Councillor Mr G Statham  
Councillor Mr D Thompson

**Also Present**

Lisa Lewis (Clerk) and one member of the public.

**The Ordinary Meeting of the Parish Council was formally opened by the Chairman at 7.00pm**

**1.0 Apologies for Absence**

Apologies were received and accepted from Councillors D Howie and N Thompson. Cllrs Probert and Roden were not present.

**2.0 Declarations of Interest & Dispensations**

**To receive any declarations of interest in agenda items from Councillors or written dispensation applications.** None received.

**3.0 Minutes**

The Minutes of the Ordinary Parish Council Meeting No **KPC/LL/209** held on Tuesday 14<sup>th</sup> January 2025 were unanimously confirmed as a true record and were signed by the Chairman.

**4.0 Financial Matters**

**4.1 Receipts**

Business Bank Instant – Savings Account  
Interest Received 09/01/2024

**£ 28.18**

**4.2 Invoices for Payment**

Clerk's Salary February 2025

**£606.11**

Mileage 28 miles at .45p

**£ 12.60**

Tax £18.60 (DD) NIC £0

**Cheque 1180**

**£618.71**

Nest Pension Contributions February (Employer & Employee)  
By Direct Debit

**£45.55**

Kilpeck & District Village Hall Invoice No 151  
11<sup>th</sup> February 2025

**£25.00**

**Cheque 1181**

**Scribe (Starboard Systems Ltd)**

Accounting Software Package

**Direct Debit**

**£14.40 (inc. VAT £2.40)**



**HALC**

Annual Subscription

**Cheque 1182****£653.11 (inc. VAT £108.85)****4.3 Bank Balances** as per statements

Bank Statement Date: 31.01.2025

Treasurers Account (current) closing balance 31<sup>st</sup> January 2025**£9,996.58**

Bank Statement Date: 31.01.2025

Business Bank Instant (savings) closing balance 31<sup>st</sup> January 2025**£33,210.66****Total****£43,207.24****4.4 Purchase of a laptop**

The council discussed various options for purchasing a laptop, with a proposed budget range of £500 to £1000. It was agreed that the Clerk should seek further guidance from HALC (Herefordshire Association of Local Councils) before proceeding. A proposal was made by Cllr D Thompson and seconded by Cllr M Parsons for the Clerk to proceed with the purchase of the laptop prior to the next meeting. The motion was carried unanimously by all members.

**4.5 Donations to Churches**

The council agreed unanimously to donate £100 under Section 137 of the Local Government Act 1972 to each of the three churches in the parish being Kilpeck PCC, Wormbridge PCC and St. Deveraux PCC for the upkeep of their churchyards. A fourth church, Kenderchurch was mentioned, but it was thought the churchyard may have reverted to the Diocese; Councillor Statham to clarify. The matter will be added to the next agenda.

**5.0 Public Question Time**

Designated maximum period of **10 minutes** to accommodate members of the public who may wish to either raise issues or ask the Parish Council questions. **The following query was raised:** -

- A member of the public wanted to discuss item 6.3 on the agenda. The chairman confirmed that the order of the agenda would be changed to accommodate item 6.3. It was noted that the overgrown bushes and brambles on the A465 at Howton Barns Development need to be removed. It was confirmed by Cllr Eynon that the area concerned must belong to highways and councillors unanimously resolved to proceed with the removal of the bushes/brambles. The member of the public was in agreement as it is currently affecting visibility. It was requested that consideration of a 'concealed entrance' sign be installed. Cllrs advised the member of the public they will review the situation once the area has been cleared.

**6.0 Highways & Public Rights of Way Issues****6.1 Lengthsman report**

The lengthsman sent his apologies. Ditching work had been carried out as part of the drainage grant work. Invoice to follow. The Minnows drainage remains outstanding – clerk to re-report to Herefordshire Council.

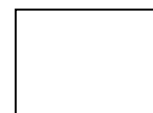
**6.2 To receive any new General Highway or Public Rights of Way issues**

It was noted that there is a large amount of mud on the road where a verge had been damaged some time ago by machinery entering a field. It was resolved for Cllr Eynon to ask the lengthsman to clear the mud from the road.

**6.3 Removal of bushes/brambles** – covered under item 5.0, see above for details.

**6.4 A465 Didley**

A site meeting took place on the 22<sup>nd</sup> January 2025, with Herefordshire Council, Safer Roads Partnership and the parish council. An update on matters discussed was provided. It was noted that the parish council need to identify the areas in which they want to site the village gateways which will then be approved by Herefordshire Council. It was agreed to await input from residents at Didley. Update to be received at the next meeting.



**6.5 BBLP Annual Plan**

Receipt of the plan and areas of work to be carried out within the parish was noted.

**7.0 Planning**

**7.1 Planning Consultation 250244** Black Mountain Quarries, Howton Court, Pontrilas, Hereford, Herefordshire HR2 0BG - Proposed change of use, modification and extension of existing barns to create replacement offices, showroom, staff facilities and parking.

The application was considered and it was **RESOLVED** unanimously to respond in support of the application with no objections to note.

**8.0 Reports**

**8.1 Kilpeck Village Hall**

Coffee morning to take place on the last Tuesday of the month. Friday 7<sup>th</sup> March 2025 there will be outside catering available and the bar will be open with table tennis available. Saturday 22<sup>nd</sup> March 2025 Little Play World will be at the hall. Saturday 26<sup>th</sup> April 2025 Quiz night. This year’s panto to be held in December will be ‘Sleeping Beauty’. AGM had taken place, various items discussed including lighting, curtains and heating.

**Ward Councillor Richard Thomas joined the meeting at 7:55pm.**

**8.2 Ward Councillor Mr Richard Thomas reported on:-**

- Traffic Lights to be installed at Locks Garage had been confirmed.
- Positive meeting took place at Didley. See item 6.4.
- Budget meeting had taken place and rates will increase.
- Devolution.
- Question from a Councillor regarding Children’s Services.
- Question from a Councillor regarding BBLP contract.

**8.3 Police Representative**

Not present. Poaching signs had been received.

**9.0 Information Sheet**

**Correspondence**

- 27.01.25 – Email with an update on Hereford History Festival
- 27.01.25 – Invitation to Flood Groups Meeting
- 03.02.25 – Email with Annual Plan Information
- 03.02.25 – SNT (Police) Monthly Newsletter
- 03.02.25 – Parish Council Funding Assistance email
- 04.02.25 – Verge Cutting – PC to confirm whether any stretches of road require only 1 cut.

**Reported Defects:-**

Several defects discussed at the highways meeting at Didley.

**Planning for information only:-**

None to note.

**10.0 Agenda of the Next Meeting**

Items to be included at the next Parish Council Meeting:

- Review land agent for 2025-2026 for Parish Hall Field and Parish Hall Field drainage.

**11.0 Date, Time and Venue of Next Meeting**

The next Meeting will be the Ordinary Meeting of the Parish Council on **Tuesday 11<sup>th</sup> March 2025** to be held in Kilpeck Village Hall and is due to commence **at 7.00pm**.

**Meeting closed at 8:06pm.**

Signed.....

Parish Council Chairman Councillor Mrs. Joyce Davies

Date 11<sup>th</sup> March 2025